

## CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: \_\_\_\_\_

Meeting Type: Regular

Meeting Date: Aug 25, 2016

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptances.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function.

Associated Cost: \_\_\_\_\_

Budgeted Item: \_\_\_\_\_

MAYOR RECOMMENDS OR CONCURS: \_\_\_\_\_

Department Head: M. Sargano

Date: 8-15-16

## ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 8/25/2016

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 201600825probids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

### Procurement Agreements

Title 41

Competitive

### Grant-Funded Agreements

Select...

Grant Name:

Department	Signature	Date
1) Originating	<i>M. Sargo</i>	<i>8-15-16</i>
2) Legal	<i>Mary Cates</i>	<i>8-16-16</i>
3) Finance	<i>M. Sargo</i>	<i>8-15-16</i>
4) Originating	<i>M. Sargo</i>	<i>8-15-16</i>
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 16-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of August 25, 2016 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

**AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:**

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Shattuck Inc. dba Shattuck Painting	Painting Services	One Year W/Extentions
American Overhead Door, Inc.	Overhead Door Services	One Year W/extensions
Pro Electric Inc.	Electrical Repair	One Year W/Extensions
Hydra Service Inc.	Subersible Non-Clog Wastewater Pumps Chase Farm LS	One Year
Monaghan Construction	Job Order Contracting Services	One Year

**ADOPTED** this the 25<sup>th</sup> day of August, 2016.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 25<sup>th</sup> day of August, 2016.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

**SUMMARY OF BIDS FOR ACCEPTANCE**  
**August 25, 2016**

<b>LOW BIDDER MEETING SPECIFICATIONS</b>	<b>COMMODITY/SERVICE</b>	<b>TERM OF AGREEMENT</b>	<b>OTHER BIDS RECEIVED</b>
Shattuck Inc. dba Shattuck Painting Huntsville, AL	Painting Services	One Year W/Extensions	
American Overhead Door, Inc. Madison, AL,	Overhead Door Service	One Year W/Extensions	
Pro Electrics Inc. Huntsville, AL	Electrical Repair	One Year W/Extensions	1
Hydra Service Inc. Warrior, AL	Submersible Non-Clog Wastewater Pumps Chase Farm LS	One Year	
Monaghan Construction Fayetteville, TN	Job Order Contracting Services	One Year W/Extensions	1

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: GENERAL SERVICESBID NUMBER: 67-2016-74-2DATE: 8/9/16COMMODITY/SERVICE: Painting Service ServiceAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Shattuck Inc. dba Shattuck PaintingRECOMMENDATION: The General Services Department recommends Shattuck Inc. for the Paint Service provider  
for the City of Huntsville. They were the lowest responsive bidder.

Description	Price	UOM	Comment
Technician Regular Time	\$ 35.00	Hour	
Helper Regular Time	\$ 30.00	Hour	
Percent Mark up on Materials 10%			Percent Mark up on Materials 10%
Overtime not to exceed time and a half			Overtime not to exceed time and a half

INITIAL PURCHASE:

FUNDING SOURCE: 1000-14-14300-513010-00000000

TERM OF CONTRACT:

☐ One Time☐ Three Months☐ One Year☒ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
Procurement Services

Council President

Aug 25, 2016  
Date  
Department Head

Mayor Tommy Battle

Aug. 25, 2016  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: GENERAL SERVICESBID NUMBER: 68-2016-74-2DATE: 8/9/16COMMODITY/SERVICE: Overhead Door ServiceAGREEMENT BETWEEN CITY OF HUNTSVILLE AND American Overhead Door, Inc.RECOMMENDATION: The General Services Department recommends American Overhead Door Inc. as the Overhead Door Service provider for the City of Huntsville. They were the lowest responsive bidder for this service.

Description	Price	UOM	Comment
Technician Regular Time	\$ 69.00	Hour	
Regular Helper Time	\$ 29.00	Hour	
Holiday Technician Time	\$ 155.00	Hour	
Holiday Helper Time	\$ 70.00	Hour	
Over Time Technician Time	\$ 130.00	Hour	
Over Time Helper Time	\$ 50.00	Hour	

INITIAL PURCHASE:

FUNDING SOURCE: 1000-14-14300-513010-00000000

TERM OF CONTRACT:

☐ One Time☐ Three Months☐ One Year☒ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

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Procurement Services

Council President

Aug 25, 2016  
Date  
Department Head

Mayor Tommy Battle

Aug 25, 2016  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICES  
FROM: GENERAL SERVICES  
BID NUMBER: 69-2016-74-2  
COMMODITY/SERVICE: Electrical Repair ServiceDATE: 8/9/16AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Pro Electric Inc.RECOMMENDATION: The General Services Department recommends Pro Electric Inc. as the Electrical Repair Service provider for the City of Huntsville. They were the lowest responsive bidder.

Description	Price	UOM	Comment
Technician Regular Time	\$ 37.50	Hour	
Helper Regular Time	\$ 24.50	Hour	
Percent Mark up on Materials 10%			Percent Mark up on Materials 10%
Overtime not to exceed time and a half			Overtime not to exceed time and a half

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: 1000-14-14300-513010-00000000TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

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\_\_\_\_\_  
Procurement Services  
\_\_\_\_\_  
Department HeadCouncil President  
Aug. 25, 2016  
DateMayor Tommy Battle  
Aug. 25, 2016  
Date



**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Water Pollution ControlBID NUMBER: 70-2016-80-1DATE: 8/9/16COMMODITY/SERVICE: Submersible Non-Clog Wastewater Pumps for Chase Farm LSAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Hydra Service, Inc.RECOMMENDATION: Department recommends awarding to the sole bidder, Hydra Service, Inc.

Description	Price	UOM	Comment
Sulzer ABS XFP 100E SUBMERSIBLE NON-CLOG WASTEWATER PUMP	\$ 10,500.00	EA	

INITIAL PURCHASE: \$ 21,000.00FUNDING SOURCE: 6030-71-00000-526000-00000000TERM OF CONTRACT: ☐ One Time☐ Three Months☒ One Year☐ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

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Procurement Services  
Department Head

Council President

8-25-2016  
Date

Mayor Tommy Battle

8-25-2016  
Date



## BID AWARD RECOMMENDATION

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: GENERAL SERVICES

BID NUMBER: 66-2016-7400-2

COMMODITY/SERVICE: Job Order Contracting Services

DATE: 8/8/16

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Monaghan Construction

RECOMMENDATION: General Services recommends Monaghan Construction for the Job Order Contracting for the City of Huntsville.  
Monaghan Construction was the lowest responsive bidder for this service.

Description	Price	UOM	Comment
Contractor's Bid Coefficient Multiplier	\$ 0.95	Each	Based off R.S. Means Construction Cost

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: \_\_\_\_\_

TERM OF CONTRACT: ☐ One Time

☐ Three Months

☐ One Year

☒ One Year w/Additional One Year Extensions as Allowable by State Law

☐ Other (explain)

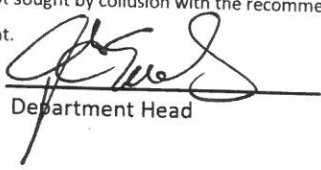
### APPROVALS:

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Procurement Services

Council President

Aug. 25, 2016  
Date

  
Department Head

Mayor Tommy Battle

Aug. 25, 2016  
Date